

2010 NACCA/AARMR EXAMINERS' SCHOOL

May 24 - 28, 2010

Marriott Memphis Downtown Hotel 250 North Main Street
Memphis, Tennessee 38103

REGISTRATION FORM

The school registration fee **must** be received with this registration form **prior to April 30 for an early payment discount**. When this form **and** the registration fee are received, the registrant will be emailed a confirmation.

(PHOTOCOPY THIS FORM AS NEEDED FOR ADDITIONAL ATTENDEES)

Please register the following person for the 2010 NACCA/AARMR Examiners' School:

NAME: _____

BADGE NAME: _____

TITLE: _____

E-MAIL ADDRESS: _____

AGENCY: _____

BUSINESS ADDRESS: _____

TELEPHONE: _____ FAX: _____

****IMPORTANT:** You must make your own hotel reservation ASAP, but no later than April 30, 2010 with the Marriott. Contact hotel reservations at (800) 228-9290 (ask for the 2010 NACCA Examiners' School group rate. The rate is \$109 per night. State and local taxes are currently 15.95%). This rate is good 3 days prior and post the Examiner School dates, based on availability.

The Early Bird Registration fee is \$375 per registrant, **if received before April 30th**. After April 30th, the fee is \$500.

** If you require a vegetarian, vegan or other type of special meal, you must notify Ray Sasala by April 30th.

** If you require any special accommodation or need because of a disability, please attach a written description. Also, please contact the Marriott prior to April 30 with the details, if applicable.

Please return this registration form and the registration fee (check or money order only) no later than April 30, 2010 to:

NACCA
P.O. BOX 20871
COLUMBUS, OHIO 43220-0871

The Federal Identification Number for NACCA is 54-6045009. An invoice is attached.

PLEASE SEE ADDITIONAL INFORMATION ON THE NEXT PAGE

OFFICE USE ONLY:

REGISTRATION FEE: \$ _____
CHECK NUMBER: _____
DATE RECEIVED: _____

ADDITIONAL INFORMATION

Maximum Number of Registrants

This Examiners' School is limited to the first 140 persons that submit registration forms and fees.

School Registration Fee Cancellation Policy

Any cancellation received in writing before May 7 will be refunded in full. After May 7, there will be no refunds or credits, including School no shows.

Guaranteed Reservations

Marriott Memphis Downtown Hotel reservations must be accompanied by a first night room deposit or guaranteed with a major credit card.

Attire

Attire for the school is business casual.

Special Accommodations

If you require a special accommodation or need because of a disability, you must contact the hotel and the NACCA office prior to April 30.

Meals

A continental breakfast and a lunch will be provided to all attendees on Tuesday, Wednesday and Thursday and are included in the registration fee. Registrants are on their own for all other meals.

If you require a vegetarian, vegan or other type of meal, you must notify Ray Sasala by April 30.

Special Notes

Smoking, cellular phones and pagers will not be allowed in the classrooms. Portable computers will be allowed to the extent that they are battery operated and sound programs have been silenced.

Airline and Ground Transportation

All registrants are responsible for making their own air and ground transportation arrangements.

TennCo Express Airport Shuttle has shared shuttle van service to and from Memphis International Airport for \$16 one way or \$26 roundtrip.

Our group discount code is NNX367, which is good for \$5 off the normal round trip fare if a reservation is booked on line and paid with a credit card. If you don't wish to book online, but rather pay at the airport when you arrive, the fare must be by cash only and this would result in a \$6 round trip discount with the code.

The taxi fare from the airport to the hotel is approximately \$26 one way.

For on line reservations and more information go to: www.tenncoexpress.com

Hotel and Parking Information

The Memphis Marriott Downtown Hotel has self parking for registered guests at \$12 per night. There is also an off site parking lot for \$5 per day for those not staying at the hotel.

For additional hotel information visit: www.memphismarriottdowntown.com

For more information, contact:

Ray Sasala, Executive Director

NACCA

P. O. Box 20871

Columbus, Ohio 43220

Phone: (614) 326-1165

Fax: (614) 326-1162

Email: nacca2007@sbcglobal.net